



DEPARTMENT OF FINANCE FORM OF TENDER – BC 03

Buildings and Contracts

Notice to Tenderers: Tenderers must **fully complete all parts** in this Form of Tender, comprising of:

1. Form of Tender BC 03 – PART A – Details of the Tenderer
2. Form of Tender BC 03 – PART B – Response to Weighted Qualitative Criteria
3. Form of Tender BC 03 – PART C – Price and Preferences Claims.

Failure to fully complete all parts or to submit them in accordance with the terms of the Request may result in the Tender being deemed non-conforming and the Tender may not be considered.

Tenderers must not submit their own version of the Form of Tender. Where a tenderer submits an alternative version of this Form of Tender, the Tender may be deemed non-conforming and the Tender may not be considered.

Tenders must be submitted electronically before the closing time and date by uploading to the Tenders WA website (<http://www.tenders.wa.gov.au>).

Tenders WA will not accept any Tender lodged after the closing time. Tenderers must allow sufficient time for Tender submission.

To: - The Principal

In reply to Request for Tender RFT No: FINW0190225 for the Eucla Townsite's Water Treatment Plant 2025/2026 Servicing Works.

(ENTER RFT NUMBER)

(STATE CORRECT TITLE OF THE WORKS AS GIVEN IN THE TENDER DOCUMENTS)

Tenders are invited by the Minister for Works, referred to in the Contract as "the Principal" for the execution of the Works described below, subject to the Drawings and Specification (if any) attached hereto and the Department of Finance Minor Works Conditions of Tendering and Conditions of Contract a copy of which is attached.

Tenders close via Tenders WA on **18.6.2025 at 2.30 pm** and shall remain binding upon the Tenderer for 42 days from the closing date and shall not be withdrawn during this period.

Conditions of Contract – Clause G.7	Public Liability Insurance	\$5,000,000
Conditions of Contract – Clause G.8	Time for Completion	52 weeks
Conditions of Contract – Clause G.15	Defects Liability Period	52 weeks
Conditions of Contract – Clause G.16	Liquidated Damages	N/A per day

DESCRIPTION AND LOCATION OF THE WORKS: Eucla Townsite's Water Treatment Plant 2025/2026 Servicing Works.

Andrew Dooley 29.5.2025

On behalf of the Minister for Works

DATE



Form of Tender BC 03 – PART A –Details of the Tenderer

TENDERER'S LEGAL ENTITY IDENTIFICATION

Full Legal Entity Name:
(IDENTITY OF THE LEGAL ENTITY THAT WILL ENTER INTO THE CONTRACT WITH THE PRINCIPAL, INCLUDING NAME OF TRUST IF APPLICABLE)

Tenderer's Australian Company Number (ACN):

(IF AN INCORPORATED COMPANY)

Tenderer's Australian Business Number (ABN):

Registered Business Name:
(IF RELEVANT. IF THE SAME AS LEGAL ENTITY NAME ENTER "AS ABOVE")

Business size: 20 or less staff ☐

21 or more staff ☐

TENDERER'S INDUSTRY IDENTIFICATION

Does your business have a Builders Service Contractor Registration Number?

NO ☐

YES ☐ Give details:

Does your business have a Trade Registration Number?
(Normally only applicable to Painters, Plumbers and Electricians.)

NO ☐

YES ☐ Give details:

TENDERER'S ESTIMATED WORKFORCE

Including all directly employed persons, and persons engaged in any way by any of your subcontractors or their subcontractors, what is your estimate at the time of tender of:

Peak On-Site workforce during construction: (no. of persons);

AND

Total On-Site workforce over full duration of contract: (no. of persons).

TENDERER'S MYLEAVE REGISTRATION

Does your business have a MyLeave Registration Number?



NO ☐

YES ☐ 

Give details:

TENDERER'S DISCLOSURE OF CRIMINAL CONVICTIONS

Has the Tenderer or any of the Tenderer's senior officers (as defined in regulation 3(1) of the Procurement (Debarment of Suppliers) Regulations 2021), or any person included as Specified Personnel been convicted of a criminal offense listed in Schedule 1 – Category A debarment conduct, or schedule 2 – Category B debarment conduct of the Procurement (Debarment of Suppliers) Regulations 2021?

NO ☐

YES ☐ 

Give details:

GENDER EQUALITY IN PROCUREMENT

For further information about this disclosure clause, refer to the [Gender Equality in Procurement Guideline](#).

Complete this disclosure clause if your business/organisation employs 100 or more people or select "Not applicable" below.

☐ Not applicable – business/organisation employs less than 100 people.

The *Workplace Gender Equality Act 2012* (Cth) requires both non-public sector and Commonwealth public sector employers with 100 or more employees to submit a report annually to the Workplace Gender Equality Agency. Non-public sector employers can find further information about reporting requirements at [Preparing to report | WGEA](#).

(i) Does the Tenderer's business comply with the Workplace Gender Equality Agency gender equality reporting requirements?

(WGEA reporting requirements are available at [Reporting Guide | WGEA](#))

YES ☐

NO ☐

(ii) Has the Tenderer attached a letter of compliance with the *Workplace Gender Equality Act 2012* (Cth)?

(Information about how to obtain a letter of compliance from WGEA is available from [Eligibility & compliance | WGEA](#).)

YES ☐

NO ☐

If you have answered No to (i) and/or (ii) above, please provide reasons or explanation for doing so:



TENDERER'S CONTACT DETAILS AND OFFICE FROM WHICH THIS TENDER IS BEING SUBMITTED AND FROM WHICH THE TENDERER INTENDS TO MANAGE THE CONTRACT

Postal Address:

(IN BLOCK LETTERS)

.....

(IN BLOCK LETTERS)

.....

(IN BLOCK LETTERS)

Business Address:

(IN BLOCK LETTERS)

.....

(IN BLOCK LETTERS)

.....

(IN BLOCK LETTERS)

Telephone No:

Facsimile No:

Web Page Address:

Email Address:

Name of Primary Contact Person:

(IN BLOCK LETTERS)

*This part of the Tender (**PART A – Details of Tenderer**) is signed by a person authorised to do so on behalf of the Tenderer.*

Signature:

Witness Signature:

Full Name:

(IN BLOCK LETTERS)

Witness Full Name:

(IN BLOCK LETTERS)

Position With
Tenderer:

(IN BLOCK LETTERS)

Relationship To
Tenderer:

(IN BLOCK LETTERS)

Date:

Date:

Form of Tender BC 03 –PART B – Response to Weighted Qualitative Criteria

Weighted Qualitative Criteria Not Applicable

The Tenderer is not required by the Request to respond to any Weighted Qualitative Criteria as a part of its Tender as Weighted Qualitative Criteria are not applicable



Form of Tender BC 03 –

PART C – Price and Preferences Claims

Under and subject to the Conditions of Tendering annexed hereto, I/we, the undersigned hereby tender the following sum to complete the Works referred to in the Request for Tender.

TENDER SUM \$ (ENTER EXACT NUMERIC AMOUNT)
(THE TENDER SUM SHALL BE INCLUSIVE OF GST)

ENTER TENDER SUM IN WORDS (IN BLOCK LETTERS):

And I/we undertake to perform the work under the Contract in accordance with the General Conditions of Contract and Annexure, Specification, Drawings, Bill of Quantities (if any) and Project Bank Account Pack (if applicable), which documents I/we have examined, and I/we further agree that this tender shall remain binding on me/us for the period stated in the Conditions of Tendering, from the date advertised for closing of tenders and shall not be withdrawn during that period.

Furthermore, I/we commit to comply with the intent of the Buy Local Policy and the Western Australian Industry Participation Strategy, in relation to maximising opportunities for local Western Australian business and to consider the economic benefits to regional and the whole of Western Australia when selecting subcontractors and suppliers for work that is the subject of this Tender.

TENDERER'S CLAIM FOR REGIONAL BUSINESS PREFERENCE

To be eligible for the Regional Business Preference the Tenderer must meet all eligibility conditions contained in the tender in relation to the Regional Business Preference.

Please tick the appropriate box:

	YES	NO
Is your business eligible for and claiming the <i>Regional Business Preference</i> ?	<input type="checkbox"/>	<input type="checkbox"/>

If YES, the tenderer must submit on or before the close of the Tender a completed Claim for Regional Business Preference form.

TENDERER'S CLAIM FOR REGIONAL CONTENT PREFERENCE

To be eligible for the Regional Content Preference, in accordance with the terms and conditions of the Tender, the Tenderer must intend to purchase goods and or services for use in the contract from businesses located in the Contract's prescribed area.

Please tick the appropriate box:

	YES	NO
Is your business eligible for and claiming the <i>Regional Content Preference</i> ?	<input type="checkbox"/>	<input type="checkbox"/>

If YES, the tenderer must submit on or before the close of the Tender a completed Claim for Regional Content Preference form.

TENDERER'S IMPORTED CONTENT DECLARATION



Please tick the appropriate box:

	YES	NO
Does your Tender include goods or services (i.e. materials or subcontractors) that have been imported from another country, (excluding New Zealand)?	<input type="checkbox"/>	<input type="checkbox"/>

If YES, the Tenderer must complete and submit the 'Imported Content Declaration' form on or before the close of the Tender.

TENDERER'S ABORIGINAL BUSINESS AND EMPLOYMENT TENDERING PREFERENCE DECLARATION

To be eligible for the preferences numbered 1 and 2 below, the Tenderer, suppliers or subcontractors must be a registered Aboriginal Business.

Please tick the appropriate boxes:

1. Aboriginal Business or Persons Tendering Preference

	YES	NO
Are you claiming a preference amount as an <i>Aboriginal Person</i> , <i>Aboriginal Business</i> or <i>Joint Venture with Aboriginal Participation</i> ?	<input type="checkbox"/>	<input type="checkbox"/>

2. Aboriginal Business or Persons Tendering Preference – Subcontractors or Suppliers – Section A and Section B

	YES	NO
Are you claiming a preference amount for that portion of your Tender Sum attributable to <i>Aboriginal Persons</i> or <i>Aboriginal Businesses</i> that will be subcontractors or suppliers engaged on the work under the contract?	<input type="checkbox"/>	<input type="checkbox"/>

If YES, the tenderer must complete and submit the 'Claim for Aboriginal Persons or Businesses Engaged as Suppliers or Subcontractors' form on or before the close of the Tender.

3. Direct Employment Costs of Aboriginal Persons

	YES	NO
Are you claiming a preference amount for that portion of your Tender Sum attributable to the direct employment costs of <i>Aboriginal Persons</i> who will be engaged on the work under this contract by either you, the Tenderer, or by subcontractors or suppliers?	<input type="checkbox"/>	<input type="checkbox"/>

If YES, the tenderer must complete and submit the 'Claim for Direct Employment Costs of Aboriginal Persons' form on or before the close of the Tender.

WESTERN AUSTRALIAN BUILDING AND CONSTRUCTION INDUSTRY CODE OF CONDUCT 2016


Threshold evaluation criterion:

Current finding of material Code non-compliance




Is the Tenderer subject to a current finding of material Code non-compliance (as defined in paragraph 30 of the Code)?

NO ☐

YES ☐  Give details:

Is any Related Entity of the Tenderer (as defined in paragraph 4.1 of the Code) subject to a current finding of material Code non-compliance (as defined in paragraph 30 of the Code)?

NO ☐

YES ☐  Give details:

If yes, please provide further details, including further information concerning the relationship between the Tenderer and the Related Entity.

Note to Tenderers: If the Tenderer is subject to a current finding of material Code non-compliance, the Tenderer will be excluded from further consideration in this procurement process. If a Related Entity of the Tenderer is subject to a current finding of material Code non-compliance, the Tenderer may be excluded from further consideration in this procurement process.

*This part of the Tender (**PART C – Price and Preferences Claims**) is signed by a person authorised to do so on behalf of the Tenderer.*

Signature: Witness Signature:

Full Name: (IN BLOCK LETTERS) Witness Full Name: (IN BLOCK LETTERS)

Position With Relationship To
Tenderer: Tenderer:
(IN BLOCK LETTERS) (IN BLOCK LETTERS)

Date: Date: